

**Church of St. John the Divine**  
**Annual Meeting of Vestry**  
**February 28, 2016**

[**Note:** Names given in parentheses after a motion indicate the mover and seconder of the motion.

- 1) Call to Order: The Rev. Alastair McCollum, chair, called the meeting to order at 12:30 p.m. and began the meeting with prayer. After a welcome to all the meeting was turned over to the AGM of St. John's Court Society.
- 2) Annual General Meeting of St. John's Court Society (SJCS). Chair: Board President Bill Huzar, Joan Huzar taking minutes.
  - a) Approval of minutes of the 2015 AGM – **Moved** (Doug Henderson/John Sylwester) **Carried.**
  - b) New lighting for the Court – the good news is that this will be done under the Energy Efficiency Retrofit Program and there will be no cost to SJCS.
  - c) Michael Zenger, Treasurer, presented and reviewed the financial report noting that SJCS remains in a very positive financial situation. Acceptance of the Treasurer's report – **Moved** (John Bergbusch/Doug Adderley). **Carried.**
  - d) Board of Directors: All present directors have agreed to remain on the board. Pat Anderson indicated his willingness to join the board. Acceptance of Pat's nomination – **Moved** (Chuck Neilson/John Sylwester) **Carried.**
  - e) Bill noted that all non-profit organizations will need to comply with the new BC Society Act
  - f) Adjournment – 12:41 p.m. **Moved** (Pauline Majcher/Rhoda Brodie-Smith)
- 3) Annual Vestry Meeting of the Parish of St. John the Divine – Chair: The Rector – general call to order at 12:43 p.m.
- 4) Appointment of Vestry Clerk – Vorna Butler - **Moved** (Margaret Walker/Ted Butler) **Carried.**
- 5) Minutes of 2015 AGM – Circulated. No questions or amendments voiced. Motion that the minutes be received – **Moved** ( Al Lehmann/Pat Anderson) **Carried.**

**Reports of Officers and Parish Organizations**

- 6) Rector's Report – circulated. Motion that the report be received – **Moved** (Michael Zenger/Barry Salter) **Carried.**
- 7) Warden's Report – circulated. Michael Zenger commented that it is difficult to see the financial report just a few minutes before the meeting to which Duane Lecky replied that the final figures from the accountant were received only a few days before the meeting and that Jim Harlick had then put the report together as quickly as he could . Motion that the financial report be available to parishioners at least one week before the AGM. **Moved** (Michael Zenger/Sara Chu) **Carried.**
- 8) Property Committee Report – circulated. John Bergbusch noted that he had been the chair only since taking over from Pat Anderson in the fall and that his term would end in December 2016 at which time a new chairperson would need to be appointed. The committee decided not to be involved with organ redevelopment as that needed to be dealt with by those with greater musical expertise. Sound will be dealt with in 2016 and lighting in 2017 depending on which project is

undertaken.

- 9) Church (Property) Redevelopment Report – Graeme Brown reported that this had been a very disappointing year. Unfortunately there were delays due to a change of leadership at Pacifica Housing. Dean Fortin is the new executive director and is willing to work with the committee but TL Housing, who had previously been committed to work with us, is now committed to other projects. Although the committee has had to take two steps back they hope to move forward in 2016 in concert with other overlapping groups within the church. The Rector and all present thanked Graeme and his committee for their hard work. Motion to receive the report – **Moved** (Barry Salter/Tony Barlow) **Carried**.
- 10) Church Building Redevelopment Group – Tony Barlow, an architect by training, was asked to chair a committee to look at the church itself – the worship space as well as the space underneath - and that was the limit of their scope as a committee. It has presented a very large report, paper copies of which are available but it is also on the web. The series “Repitching the Tent” was presented before Tony was asked to chair the committee and was repeated in 2015 with Larry Scyner and Craig Hiebert and church members. There was lots of congregational input and working with Tony were Rhoda Brodie-Smith, Anne Henderson, Sara Pullman, Al Lehmann, Barry Salter, Larry Scyner, Catherine MacKenzie, Alastair McCollum and David Stratkauskas. There was consultation with many groups and users of the space such as the Out of the Rain group, the Food Bank and Coffee Makers. The purpose of the report was to present a plan for the ongoing use of the church. It was free thinking without the restriction of financial considerations, but meant to be used as a signpost of the way ahead. As a method the building was toured noting what was working and what was not working. Some examples of things not working were sound, lighting, coffee serving, etc. Future opportunities were considered as was access within the building and to the building, more and bigger washrooms, catering for funerals and weddings, etc. and basic drawings were produced. Full recommendations are contained in the report which is available to the parish ([link](#)). Finally, questions may be posed to Tony at [barlowad@operamail.com](mailto:barlowad@operamail.com) Motion to receive the report – **Moved** (Al Lehmann/Doug Adderley) **Carried**.
- 11) Parish Committee/Organization Reports – the Rector asked whether anyone wished to speak to these reports or to ask questions and hearing no response there was a motion to receive the reports. **Moved** – (John Bergbusch/Chuck Neilson) **Carried**. Thanks to all who contributed to these reports.

**Financial** – The chair now moves to Duane Lecky.

- 12) Financial Statements for year ending December 31<sup>st</sup>, 2015

Walter Hundleby has inspected these documents but they have not been audited.

Todd Troyer of Collins Barrow (accounting firm) responded to questions from the floor with regard to the financial statement. Questions arose as to where the \$100,000 had gone that had been removed from the investment fund. This led to further discussion and the following motion.

“That annual financial reports to Vestry include a detailed accounting for use of all funds withdrawn from investments during the previous year.” **Moved** (Doug Mitchell/Chuck Neilson) **Carried**.

Joan Huzar proposed an amendment to Doug Mitchell's motion that “A note be added to the 'legacy and special gifts' column in schedule 1 as to where the \$100,000 came from.” **Moved** (Joan Huzar/Doug Adderley). **Carried**.

There was then a further motion “That a note be appended to this year's financial statement

accounting for funds withdrawn from our investment account in 2015.” **Moved** (Doug Mitchell/Margaret Walker). **Carried.**

Motion to receive the report as amended. **Moved** (Bill Huzar/Joan McKay) **Carried.**

13) Budget for 2016

Motion: That the budget be approved as presented. **Moved** (John Bergbusch/Karen Lehmann)

**Carried.** Motion: That Vestry instruct the Wardens and the Parish Council to install a new sound system in the church in 2016 spending up to a maximum of \$25,000.” **Moved** (John Bergbusch/Pat Anderson) **Carried.**

14) Investment Committee Report

Our investments are now in “pooled funds” thereby attracting a lower fee structure. Questions re investments were invited and, hearing none, there was a motion to receive the report. **Moved** (Michael Zenger/Pat Anderson) **Carried.**

**Elections and Appointments** – Chair returns to Rev. Alastair McCollum

15) Election of Synod Delegates and Alternates

This is to the Diocesan Synod of Vancouver Island, this year to be held in Nanaimo. Wardens Jim Harlick, Trish Punnett, Duane Lecky and Penny Holt do not need to be elected. Gillian Barlow does but is uncontested and therefore confirmed as a delegate to Synod. This also requires attendance at Parish Council. Alternates will be Mark Lee and Susanna Peterson. No nominations from the floor.

16) Election of Parish Councillors

Present wardens remain as do Joan Huzar, Tony Abbott, Gillian Barlow and John McVie. New councillors will be Rhoda Brodie-Smith, Doug Sheepwash, and Trevor Elton which leaves one space. Motion: **Moved** – (Chris Eve/Ted Butler) that Michael Zenger be nominated for Parish Council. **Carried.** Thanks to those leaving Parish Council – Susanna Peterson, Judy Curran, Derry McDonnell and Pat Anderson.

17) Declaration of Appointment of Wardens

Alastair thanks present Rector's and People's Wardens as named above.

**Concluding Agenda Items**

18) Thanks to Pat Anderson, former Treasurer and Property Chair.

19) Thanks to retiring Parish Councillors (named above) and to Dorothy Chuhuran who has served as Vestry Clerk for many years.

20) Other Business

Heather Lee has been appointed as incoming Treasurer and will be informing Parish Council but will not be a voting member. In future the agenda and the minutes of Parish Council will be available on the website.

21) Memorial Roll

Alastair read the names of all parish members who had died in the past year.

22) Doxology – said by all.

23) Motion to adjourn – meeting adjourned at 2:23 p.m.