

**Church of Saint John the Divine
Parish Council Meeting
July 19, 2016 7:00 PM
Denson Lounge**

ADOPTED MINUTES

Attendees: Alastair McCollum, Gillian Hoyer, Patrick Sibley, Jim Harlick (chair), Duane Lecky, Penny Holt, Trish Punnett, Tony Abbott, Trevor Elton, Joan Huzar, Michael Zenger, Rhoda Brodie-Smith, John McVie, Graeme Brown (vestry clerk)

Regrets: Gillian Barlow, Doug Sheepwash, David Stratkouskas

Guests: Derek Dunwoody, Bill Huzar

Meeting called to order at 7:01pm.

Rhoda led Parish Council in prayer.

WELCOME & INTRODUCTIONS

The chair welcomed guests.

ADOPTION OF THE AGENDA

- Moved by Alastair
- Carried

ADOPTION OF THE MINUTES OF June 21, 2016

- Moved by John that the minutes be adopted.
- Seconded by Alastair
- Carried

REPORTS

Ministry Report – Alastair

- Karen Fast stepping down as an honorary assistant.
- Alastair is forming a Worship and Liturgy Committee and will bring the proposed membership to PC at a future meeting.
- The position of Family Ministry Coordinator was advertised and Ruth MacIntosh was the successful candidate. Ruth previous held the position on a temporary basis.
- Motion by Rhoda that Parish Council ratifies the appointment of Ruth MacIntosh as Family Ministry Coordinator starting as early as Aug 1st 2016.
 - Seconded by John
 - Carried

Action by

Alastair

<p>Property Committee</p> <ul style="list-style-type: none"> • The Property Committee report was unavailable and is deferred to the August meeting • Alastair reported that Al Lehman is making great progress on the sound system improvement project and is currently writing draft proposals for consideration. <p>Finance Report – Jim</p> <ul style="list-style-type: none"> • Anyone with questions on the financial report should email Heather. • There was discussion about the need for parish council members to get a better understanding of the parish’s financial health. <ul style="list-style-type: none"> ◦ Jim is to work with Heather to setup a meeting on this subject for parish council members • The church has received a legacy of \$50,000 from the estate of Blanche Smith. After consultation with Blanche’s family, they agreed that \$25,000 of the legacy can go towards the improvements in the sound system. <p>Music Report</p> <ul style="list-style-type: none"> • The music report was unavailable and is deferred to a future meeting. <p>General Synod – Alastair</p> <ul style="list-style-type: none"> • Alastair gave some further insight into General Synod over and above what he has already reported to the parish. This included comments about presentations by representatives from international Anglican Church; the creation of an Indigenous Province with own governance structure; the receiving of the Iona report on the Diaconate although he was disappointed there was no discussion of the report; and a presentation by Ken Gray on the possible divestment of investments in ‘unethical’ industries. 	<p>Jim & Heather</p> <p>David</p>
<p>BUSINESS ARISING:</p> <ul style="list-style-type: none"> • Keeping track of action items – Rhoda <ul style="list-style-type: none"> ◦ Rhoda wanted to ensure items marked for action at parish council are clearly identified in the minutes and are followed up at future meetings ◦ A column will be added to the minutes identifying who is responsible for the action item and to make it easier to add the item to future agendas as required ◦ Where the person responsible for the action is not at the meeting, someone will be identified to pass the action item to relevant committee. ◦ • Welcome Back Barbeque <ul style="list-style-type: none"> ◦ Motion by Tony that parish council will coordinate the Welcome Back Barbeque in September <ul style="list-style-type: none"> ◦ seconded Trevor ◦ Carried 	

<ul style="list-style-type: none"> ○ Trevor and Michael to coordinate the barbeque • Legacies and Stewardship <ul style="list-style-type: none"> • Tony and Joan to form a committee • Blue Envelopes – Jim Harlick <ul style="list-style-type: none"> • The announcement that the July blue envelope was for the Vancouver School of Theology (VST) was wrong and it is actually for Threshold Housing Society. Anyone who made a donation based on the announced recipient and wishes to change that donation is asked to contact Jim. • Deputy People’s Warden – Jim Harlick <ul style="list-style-type: none"> • Trish is not standing down and will remain as deputy warden • Guidelines should be developed to deal with the future replacement of wardens and deputies. These guidelines should be in place before the next Vestry. <ul style="list-style-type: none"> ○ Add to agenda at September meeting • Biographies of Parish Council Members for the Website – Trevor <ul style="list-style-type: none"> • Trevor presented sample biography format • Parish council members are asked to write their biographies and forward them to Trevor before the August meeting • Quo Vadis – Alastair <ul style="list-style-type: none"> • Communications <ul style="list-style-type: none"> ○ Parish Council members should read the communications report and implementation strategy found at the back of tab 2 in the manual and be prepared to discuss it at the August meeting • Conflict resolution <ul style="list-style-type: none"> ○ Joan and Gillian will meet in August to work on this area • Volunteers <ul style="list-style-type: none"> ○ The creation of a volunteer matrix based on the parish register was discussed which would show which committees they belong to ○ Duane is to work with Wendy Suddaby and come back to parish council with suggestions as to how to move forward and the process for gathering information • Decision making processes <ul style="list-style-type: none"> ○ There was acknowledgement that work is needed on improving decision making processes and a committee has been formed to work on this area • West Windows <ul style="list-style-type: none"> ○ West Window committee – this item should be added to the August agenda 	<p>Trevor & Michael Tony & Joan</p> <p>Secretary</p> <p>All parish council members</p> <p>All parish council members</p> <p>Joan & Gillian B.</p> <p>Rhoda, Duane & Wendy Suddaby</p> <p>Secretary</p>
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