

**Church of St. John the Divine
Parish Council Meeting
November 21, 2017 7:00pm
Denson Lounge**

Attendees: Joan Huzar (chair) Duane Lecky, Penny Holt, Doug Sheepwash, Catherine Small, Kate McCabe, Michael Zenger, Rhoda Brodie-Smith, Graeme Brown, Carol Anne Harper, Sherrie Allen, Alastair McCollum, Patrick Sibley, Gillian Hoyer

Regrets: Trevor Elton, Tom Clements

Clerk: Molly Patton

Welcome and Introductions

Meeting called to order at 7:01pm
Patrick Sibley presented opening prayer.

Adoption of the agenda

Motion: That the agenda be adopted, as amended

Mover: Graeme Brown

Seconder: Duane Lecky

Carried

Adoption of the Minutes of the Parish Council Meeting on October 17, 2017

Motion: That the minutes be adopted as amended.

Mover: Alastair McCollum

Seconder: Duane Lecky

Carried

Special Item – Staff Inclusion at Parish Council

Alastair McCollum

There used to be an arrangement in place where David, Ruth, and Carol-Ann were invited to be a part of Parish Council on a standing basis as speaking but non-voting members.

Motion: That staff of St. John the Divine have speaking rights at Parish Council meetings until vestry

Mover: Alastair McCollum

Seconder: Michael Zenger

Carried

Reports

Ministry

Alastair McCollum reporting, summarized written report which is attached

Property

Michael Zenger reporting, summarized written report which is attached

Finance

Kate McCabe presenting; summarized written report which is attached

Kate McCabe notes that the negative seen under “other revenue” has to do with things that are refunded by other entities- e.g. expenses that we incur and then are reimbursed for by POV etc.

Motion: To accept the reports as presented

Mover: Michael Zenger

Second: Duane Lecky

Carried

Action Items

Blue Envelopes

Joan Huzar

Catherine Small and the group responsible for exploring the recipients of the Blue Envelopes for next year met. The group received no response to the call that was put forward for suggestions apart from current beneficiaries. The plan is to keep the same schedule as last year:

Refugees

EFS & Alliance Club

PWRDF

Sisterhood of St. John the Divine

Victoria/Taiama Partnership

PEERS

Refugees

EFS

Out of the Rain

RILL/Aboriginal Neighbours

Rector's Discretionary Fund

There is some question around whether the Victoria/Taiama partnership is still an active group- Catherine Small will get an update about its current status from John McLaren.

Motion: To keep the Blue Envelopes the same with the possible exception of May (Victoria/Taiama Partnership)

Mover: Penny Holt

Second: Michael Zenger

Carried

Finance Committee

Joan Huzar

Joan Huzar summarized written report, which is attached.

Security Update

Penny Holt

Alastair, Penny, Patrick, and Russell did a second security walk around the property with Victoria Police. The Victoria Police Department has a programme called Crime Prevention Through Environmental Design which is based around territoriality, natural surveillance, access control, and activity support. Our primary area of concern is natural surveillance. Specific areas of concern pointed out include the “nook” behind the sign, cutting back the bushes, and stronger lighting especially in the garden area. A written report will be sent by VicPD, which will then be assessed by the wardens and rector. More patrols will also be occurring by VicPD.

Rostering System

Penny Holt

People are opting in to the new rostering system quite well. Carol-Ann has been excellent at supporting parishioners getting on board, and most people are finding the system quite easy. Readings and intercessions are not yet being attached but that will start happening eventually. Gillian notes that there is an app available for both Apple and Android devices, and that instructions for downloading the app were including in the email that was sent to all members.

Chapel

Rhoda Brodie-Smith

We have applied to the Diocesan Visioning Fund, who are meeting in early December. Rhoda has been notified that because the project is underway, we cannot apply for the Anglican Fund. However, we can apply for the Anglican Fund by making the doors and the artwork a separate project. Rhoda was also provided with other funding options to look into. Two pews are sold already, and we may want to look at selling the sliding door. Rhoda notes that once the chairs arrive, we will not have anywhere to store the pews. Joan suggests West Coast Liquidators as a potential buyer of the pews and will give Rhoda the contact information. The new chairs will arrive in January.

New business

Hall Availability

Graeme Brown

Carol-Ann, Barry Salter, and Graeme Brown met with POV to talk about a number of issues. POV apologized for the lack of hall availability in November. Our lease says we are to meet before January 15 of every year to create a schedule- it has been agreed that we will meet at the beginning of January and the beginning of August each year to discuss each other's plans. POV acknowledged

they have been lax in terms of kitchen clean up and will assign someone every Friday to inspect the kitchen and ensure it is clean for us. Rent is supposed to go up in November of each year, however we have not asked for that increase the past couple of years. New rent for this coming year will be cumulative of all the increases we should have had to date, so we are up to date on the appropriate rent. The initial five year lease comes up next November, and they are very interested in continuing it.

Photo Directory

Penny Holt

Penny was expecting to have a proof by this meeting, however the company says it will arrive soon.

Ken Lavigne Concert

Michael Zenger

Michael would like to look at organizing a fundraising concert with Ken Lavigne to raise funds for the food bank. Michael hopes to raise \$15,000 and will recoup his outlay from the profits. If there is a loss, Michael would be liable.

Motion: That Parish Council authorizes Michael Zenger to use one of our hall dates to do a food bank fundraiser.

Mover: Michael Zenger

Seconder: Duane Lecky

Carried

Michael will discuss dates with Carol-Ann, who will make the request to POV.

GVAT

Duane Lecky

Representatives from GVAT attended the Warden's Meeting to provide an update on where projects are at. Educational trainings being offered are the next step. An Industrial Areas Federation training opportunity in January will be publicized.

Bazaar

Alastair McCollum

Alastair proposes a vote of thanks to all those who put in hard work before, during, and after the very successful Christmas Bazaar.

Motion: A vote of thanks to all those involved in the Christmas Bazaar

Mover: Alastair McCollum

Seconder: Gillian Hoyer

Carried

Redevelopment Committee

Graeme Brown

Catalyst has done a much more detailed assessment at this point and feels that the project could be feasible. They have also been in discussion with the Girl Guides, who are actually quite interested in selling that property. Groundwater contamination is an issue, and could make or break the project depending on the financial repercussions. Catalyst is looking at what may be involved in terms of testing the spread and extent of the contamination and where we might get funding for this drilling and analysis. Possible cost of around \$8000.

Remembrance Day Acknowledgement

Sherrie Allen

Sherrie would like to acknowledge the incredibly moving Remembrance Day Ceremony.

Bulletin

Michael Zenger to provide a 1-200 word summary of the topics discussed at PC for the bulletin.

Lessons and Carols

Joan will send an email regarding Lessons & Carols on December 17. Sherrie, Catherine, Duane, and Carol Anne have volunteered to make and serve punch after the service.

Next Parish Council

Meeting will take place December 19 at 7:00pm in the Denson Lounge. Alastair will lead opening prayer. There will be a Holiday potluck.

Adjournment

Penny Holt motions to adjourn at 9:05

Carried