

**Church of St. John the Divine
Parish Council Meeting
October 17, 2017 7:00pm
Denson Lounge**

Attendees: Duane Lecky (chair), Penny Holt, Doug Sheepwash, Catherine Small, Kate McCabe, Michael Zenger, Rhoda Brodie-Smith, Joan Huzar, Graeme Brown, Carol Anne Harper, Sherrie Allen, Tom Clements, Alastair McCollum, Patrick Sibley

Regrets: Trevor Elton, Gillian Hoyer

Clerk: Molly Patton

Guests: Beryl Roundhill

Welcome and Introductions

Meeting called to order at 7:03pm
Carol Anne Harper presented opening prayer.

Adoption of the agenda

“New to You” moved to be first item on the agenda

Motion: That the agenda be adopted, as amended

Mover: Alastair McCollum
Second: Tom Clements
Carried

Adoption of the Minutes of the Parish Council Meeting on September 19, 2017

Motion: That the minutes be adopted as written.

Mover: Joan Huzar
Second: Michael Zenger
Carried

New to You

Beryl Roundhill reporting

Beryl has proposed that the “New to You” event be changed to “Divine Exchange”. This ongoing event would run for a six month period after which point it would be reassessed. Divine Exchange would function as a person-to-person item exchange, facilitated through once a month inserts in the Sunday bulletin. Divine Exchange facilitator(s) would be responsible for creating the insert and leaving with the greeters. Beryl is willing to act as the facilitator for this six month trial period.

Motion: That Parish Council agrees to allow Beryl Roundhill to run Divine Exchange for a six month trial period

Mover: Graeme Brown
Second: Rhoda Brodie-Smith
Carried

Reports

Ministry

Alastair McCollum reporting, oral only

- A special meeting will be called to put forward the question of St. John the Divine requesting the Bishop's permission to perform same sex marriages at St. John's.

As previously discussed, we will need a special vestry meeting to formally approve St. John's hosting same gender marriages. With Parish Council's agreement, Alastair would like to include this meeting as a part of regular vestry instead of holding a separate meeting. Alastair and the wardens will be drafting the language and more information will follow.

- Visioning

At this point, the visioning process is about spring boarding from where we've come from, in regards to Quo Vadis, and moving into discussion around who we are, why are we doing the things that we are doing them, and what should we be doing. We as a parish need to tackle these issues. October 29 is currently earmarked for a 2hr visioning. This is the only available date until February due to the busy season. Alastair will facilitate the meeting.

Property

Written report circulated before meeting.

Tony Barlow discusses lighting options and quotes. Existing lighting dates from around 1990, utilizing wiring dating from approximately 1961-2 when the church was rebuilt. The current lights are placed very high and are extremely difficult to service. The last time maintenance was performed the cost was over \$6800. Of the original 12 house lights, two are currently working. The breaker panel is also wearing out. Two design briefs were sent to AES Consulting Ltd and Triumph Engineering. Both companies sent back proposals, however Triumph's proposal was too expensive. The lighting committee has recommended to the property committee that the AES proposal be accepted. The schematic design phase will cost \$3360, with an estimate of \$8235 for the remaining consulting work.

Motion: That \$10,000 be allocated from the 2017 Property Committee budget for the engineering design services outlined in the AES proposal

Mover: Michael Zenger

Secunder: Alastair McCollum

Carried

Action: Joan Huzar will bring the question of fundraising for lighting to the finance committee, who will provide advice.

Finance

Kate McCabe presenting; written report circulated before meeting.

Kate McCabe notes that a Cash Flow Summary was included with the Treasurer's Report this month- this is an endeavor to be as straightforward as possible with information regarding how much it costs to run the church, how much we've budgeted and brought in, and where the difference is coming from.

Kate has been meeting regularly with the bookkeeper in an effort to work towards an understanding of the current systems. They are currently working towards establishing all the accounts each committee is responsible for and therefore what the budget is. The next little while will be about working with the Finance Committee to find the appropriate way forward and reconcile the accounting systems together. Kate makes a strong point to note that no money has moved, merely the way that it is being expressed is changing.

Motion: To accept the reports as presented

Mover: Michael Zenger
Secunder: Graeme Brown
Carried

Action Items

Chapel Renovation Update

Rhoda Brodie-Smith

The process is going quite well. \$7950 has been raised so far, with \$600 from the purchase of two pews. Rhoda has been working with the chair company to get an updated estimate and is waiting on wood samples. We have sufficient funds to order 24 chairs, which will take approximately three months to arrive.

Rhoda is also working on preparing a presentation for the Diocesan Visioning Fund to obtain funding for artwork on and above the door. Duane and Rhoda met with a representative who seemed enthusiastic about the idea. There is also the possibility of applying for funding from the Anglican Foundation, whose deadline is April 1.

Motion: To proceed with an order for 24 chairs at an estimated cost of \$7800

Mover: Rhoda Brodie-Smith
Secunder: Michael Zenger
Carried

Rostering System

Penny Holt

The new automated roosting system, Ministry Scheduler Pro, has gone live. Carol-Ann in the office will be the administrator of the system but will only have to make personnel changes. Volunteers will manage their own schedules online. Defunct email addresses are proving to be the only major problem at the moment.

Security Update

Penny Holt

Cst Dan O'Connor of the VicPD did a walkthrough of the church and grounds with wardens and staff. Some concern was expressed about various small alcoves and secluded spaces on the property. Cst O'Connor understands the unique position of St. John's in that we require security and safety but also must minister to the people who are our neighbors. Cst O'Connor explained that if an issue is violent and/or in progress it constitutes an emergency and 911 should be called. If an issue is non-violent and/or not in progress, the regular police contact line can be called.

Currently Duane is reviewing the Palladin contract, Patrick is working on securing outdoor sharps containers, and Penny is beginning to consult with Gillian regarding a pastoral approach. Penny will continue to consult with SOLID, Our Place, and other community groups in addition to Cst O'Connor.

Finance Committee

Joan Huzar

The Finance Committee is looking at updated the trust funds and looking at restricted funds. The committee is endeavoring to ensure there is understanding around what the restrictions are, how they are accessed, and how much money is in them. The committee is starting on the 2018 budget, with a "big picture" view.

New business

New to You Replacement

Moved to beginning of meeting.

Wardens

Duane Lecky

A meeting was held at St. John for wardens from across the diocese. The meeting provided a venue for wardens to swap ideas, network, and find out what is happening across the diocese. Wardens from around the city, Salt Spring Island, and Duncan were in attendance. St. John's Hospitality Committee put on a fantastic spread for the gathering, and Peggy Wilmot presented a beautiful talk about the food bank.

Next Parish Council

Meeting will take place November 21 at 7:00pm in the Denson Lounge. Patrick will lead opening prayer.

Adjournment

Penny Holt motions to adjourn at 8:48

Carried