

Church of Saint John the Divine
Parish Council Meeting
June 20, 2017
Denson Lounge

ADOPTED MINUTES

Present: Alastair McCollum (chair), Gillian Hoyer , Duane Lecky, Penny Holt, Graeme Brown, Sherrie Allen, Rhoda Brodie-Smith, Tom Clements, Trevor Elton, Carol Anne Harper. Doug Sheepwash, Catherine Small, Michael Zenger

Regrets: Patrick Sibley, Joan Huzar

Guests: Heather Lee, Derek Dunwoody, Betty Miller (clerk)

Meeting called to order at 7:00 pm

Rhoda Brodie-Smith opened with prayer.

WELCOME AND INTRODUCTIONS

ADOPTION OF THE AGENDA

MOTION: THAT THE AGENDA BE ADOPTED AS AMENDED

Mover: Penny Holt
Second: Tom Clements
Carried

ADOPTION OF THE MINUTES OF THE PARISH COUNCIL MEETING ON MAY 18, 2017

MOTION: THAT THE MINUTES BE ADOPTED AS WRITTEN

Mover: Duane Lecky
Second: Michael Zenger
Carried.

REPORTS

MINISTRY: Alastair reporting, oral report only.

1) Catherine Mackenzie's Retirement.

A bookkeeper has been hired on contract and will work offsite. The bookkeeper will not be involved in the day-to-day activities of the parish. All financial processes will be more structured, for example, reimbursements for receipts will be paid only once or twice a month.

There will be a restructuring of the administration at S.t John's. The Parish Council will be informed by e-mail before the next meeting.

ACTION: ALASTAIR TO INFORM PARISH COUNCIL ABOUT THE RESTRUCTURING OF ADMINISTRATIVE RESPONSIBILITIES.

2) Pastoral Care: Gillian Hoyer reporting.

The (diocesan) Vision Fund has granted money to Two Saints parish to provide lay pastoral care training in two phases

- a) ONE full day pastoral care workshop, with TWO streams running simultaneously, basic and advanced, to be held in early October.
- b) a series of half day topical workshops, to start at the end of September.

These are for the benefit of the Tolmie and Selkirk regions and being organized by the Two Saints Ministry, The Cathedral, St John the Divine, and St Mary the Virgin.

PROPERTY: Michael Zenger reporting. Written report attached.

1) Asset Manager

The property committee wishes to hire an asset manager which is a firm which will do a complete building assessment - all buildings, appliances, etc. This would cost about \$8,000

The Property Committee has adequate money in their budget, but since the amount is over \$5000 this needs the approval of Parish Council. The property committee will make the request in September.

2) The Property Committee would like clarification of their "mission"

Graeme Brown said that there are "terms of reference",

ACTION: THE CLERK WILL ASK CAROL-ANN ZENGER TO FIND THE TERMS OF REFERENCE AND FORWARD THEM TO ANDREW GATES.

Duane Lecky explained that the Property Committee is at the end of their previous 5-year plan (with the lighting); that the building assessment should be done, then used to formulate the next 5-year plan.

Question

Sherrie Allen How do we inform the property committee of needed repairs?

ACTION: DUANE AND ALASTAIR WILL ASK THE PROPERTY COMMITTEE TO CREATE A PROCESS WHERE PARISHIONERS CAN INFORM THE COMMITTEE OF NEEDED REPAIRS.

FINANCE: Heather Lee reporting; written report attached.

The wardens and treasurer met with Gail Gauthier (Diocesan Office) to discuss our Parish Annual Return and Parish Information Return.

Heather and Duane intend to meet with Todd Troyer of Collins Barrow (accounting firm) to finesse our finances.

Joan Huzar is taking the lead to form a Finance Group which would oversee the all aspects of the parish finances and support the treasurer.

Michael Zenger raised the question of the ever increasing deficit and asked if others are concerned.

SOCIAL JUSTICE AND OUTREACH; Rhoda Brodie-Smith reporting; written report attached

The group shall evaluate the extent to which the parish has carried out the social justice and outreach recommendations of the Quo Vadis Report and the implications of the Parish Survey on Social Justice and Social Outreach..

MOTION; THAT THE QUO VADIS REPORT BE REPRINTED AND COPIES BE AVAILABLE IN THE OFFICE AND ON THE TABLES IN THE CHURCH.

Moved; Rhoda Brodie-Smith
Second: Sherrie Allen
Carried.

Duane Lecky noted that the report is available on our website.

ACTION: ALASTAIR WILL ASK CAROL-ANN ZENGER TO REPRINT THE REPORT AND DISTRIBUTE IT.

NEW TO YOU: Alastair reporting; written report attached

The coordinators of the New To You were disappointed and felt that the amount of money raised was not worth the effort it took. They believe that the time of garage sales is over and that this was the last New To You. The group is looking at other ways to fundraise.

MOTION: THAT THE RECTOR AND WARDENS WRITE A LETTER OF THANKS TO THE COORDINATORS AND VOLUNTEERS OF THE NEW TO YOU FOR THEIR EFFORTS OVER MANY YEARS.

Moved: Duane Lecky
Second: Rhoda Brodie-Smith
Carried

ACTION: PENNY HOLT WILL COMPOSE THE LETTER, HAVE IT SIGNED AND DELIVERED.

MOTION. THAT PARISH COUNCIL ACCEPT THE REPORTS

Moved: Michael Zenger
Second: Graeme Brown
Carried

ACTION ITEMS BROUGHT FORWARD

NEWCOMERS WELCOME: Alastair reporting

It was a small and lovely gathering. This event could be improved by better advertising and by the development of a welcome pack.

These events should happen several times a year.

CONTINUING MATTERS

PHOTO DIRECTORY: Michael Zenger reporting

Michael will bring a proposal to Parish Council in July.

CHAPEL RENOVATION: Rhoda Brodie-Smith reporting

Rhoda spoke with the 8 am congregation and with the Wednesday morning group. There was some opposition but generally the response was positive.

Rhoda wishes to speak to larger 10 am congregation, however, most Sundays in July were not possible. Rhoda and Alastair will speak and choose a time for the presentation.

SALMON FEAST

Originally, Parish Council decided that anything over the \$500 would be put into the "Indigenous Programmes Fund", however the Parish Council (communicating by e-mail) changed it to all the money received(\$1050) went to the Salmon Feast.

The parish received an original work of art from one of the residents. Alastair stated that the artwork would be hung in the church.

ACTION: ALASTAIR WILL ASK KEVIN ARNDT IF IT IS APPROPRIATE

- 1) TO WRITE A LETTER OF THANKS TO THE ARTIST
- 2) TO OBTAIN AN ARTIST STATEMENT DESCRIBING THE SYMBOLISM OF THE PIECE.

NEW BUSINESS

PARISH COUNCIL RETREAT: Duane Lecky reporting.

Duane reported that there are no firm plans yet.

The Parish Council Retreat would be a half day retreat part social, part spiritual, part analysis of how the Council functions, etc.

ANNOUNCEMENTS

1) PRIDE WEEK

There will be a Midweek Eucharist on Wednesday, July 5, with Bishop Logan presiding and preaching.

On Sunday, July 9 , the Pride Parade starts at 11 am. While St. John's will have a presence, the earlier starting time will make this more awkward than before. Duane Lecky has written a letter to the organizers about the early start time.

On Sunday, July 9 there will be a special Pride Evensong with the Dean Ansley Tucker speaking.

2) **REDEVELOPMENT PRESENTATION**

On Sunday, June 25, after the 10 am service, there will be a presentation by the Redevelopment Committee.

3) **VISIONING WORKSHOP WITH BISHOP LOGAN**

Alastair is planning a half day Visioning Workshop lead by Bishop Logan. No date has been set yet, probably in October.

4) **SAFE CHURCH**

There is a new, shorter Safe Church course which is more relevant and has good recommendations . It is now only 3 hours and is valid for 5 years. All Council members are required to have Safe Church.

5) **ORDINATION**

Gillian Hoyer will be ordained on Saturday, July 22, 2017 at 4 pm at St. John's.

On Sunday, July 23, Gillian will be presiding and the Rev. Canon Todd Townshend, Dean of Theology at Huron College, will be preaching.

6) **NEXT PARISH COUNCIL**

Parish Council will meet next on Tuesday, July 18 at 7 pm in the Denson Lounge if there are adequate councillors available. Tom Clements volunteered to give the opening prayer.

The meeting closed at 8:45 pm with the "Glory to God".