Church of Saint John the Divine Parish Council Meeting May 16, 2017 7:00 PM Denson Lounge

ADOPTED MINUTES

Attendees: Duane Lecky (chair), Joan Huzar, Michael Zenger, Tom Clements, Catherine Small, Carol Ann Harper, Doug Sheepwash, Rhoda Brodie-Smith, Graeme Brown (parish clerk)

Regrets: Alastair McCollum, Gillian Hoyer, Patrick Sibley, Penny Holt, Heather Lee, Trevor Elton, Sherrie Allen, Ruth MacIntosh

Guests: Gillian Barlow, Tony Barlow, Derek Dunwoody

Meeting called to order at 700pm.

WELCOME & INTRODUCTIONS

The chair welcomed guests.

ADOPTION OF THE AGENDA

- Moved by Michael that the agenda be adopted as amended.
- Seconded by Rhoda
- Carried

ADOPTION OF THE MINUTES OF APRIL 25, 2017

- The following point was added under item Funds Request : 'Any funds raised in excess of \$500 will go to the Indigenous Programmes Fund'.
- Moved by Tom that the minutes as amended be adopted.
- Seconded by Doug
- Carried

REPORTS Action by Ministry Report - Duane • • Alastair's report is attached to these minutes. • • An event will be organised to acknowledge Catherine's retirement, likely in late June. • • Motion by Michael that parish Council grants permission for a purse to be collected in honour of Catherine's retirement. • • Seconded: Carol Anne • • Carried Property – Michael • Minutes of the Property Committee meeting are attached to these

 Second: Carol Anne Carried FEATURE DISCUSSION None NEW BUSINESS Photo Directory – Duane PC agreed that a new photo directory should be produced. Michael 	Michael
 done developing the policy. CONTINUING BUSINESS Changes to the Chapel – Rhoda Gillian and Rhoda went through a PowerPoint presentation. The presentation is attached to these minutes. There was discussion on how to raise the money for this project and when it should begin given it will take 3-4 months to get the chairs once they are ordered. Motion by Rhoda that fund raising proceed for the chapel renovation. Second: Tom Carried Motion by Duane that Parish Council thank the Chapel Renovation Committee for their work and the excellent presentation.	
 Carried ACTION ITEMS: Use of Facilities – Joan A draft policy on who can use the St. John's facilities was discussed. A number of issues were raised and further work will be 	Wardens
 Family Ministry The Family Ministry report is attached to these minutes. Parish Council members were surprised that a portion of the Family Ministry involved pastoral care. Catherine will talk to Ruth to ensure Ruth has the support she needs for this role. Motion by Michael that all reports be accepted Seconded: Tom 	Catherine
 they have no control, are charged to their budget. The wardens will speak to Catherine Mackenzie to identify what items are charged to the property budget. Finance Report – Duane The finance report is attached to these minutes 	
 minutes. The Property Committee is looking for an engineer to assist in the lighting project. The engineer's role will be to identify the levels of lighting that will be required to properly light the church. Members of the Property Committee are concerned that items, over which 	Wardens

to find a volunteer to run the project.	
 Motion by Joan that Parish Council authorize publication of a 	
picture directory.	
Second: Duane	
Carried	
PC Retreat – Duane Tabled till pout meeting	
 Tabled till next meeting Newcomers Welcome – Duane 	
 Newcomer's Welcome will be held after the Sunday service on 	1
June 11 th , subject to confirmation from Alastair.	Joan
 It was emphasised that the newcomers not only be told about 	
opportunities to become involved in the life of St. John's, but also	
asked what we can do for them	
 It was suggested that some members of the parish be invited to 	
attend in addition to members of Parish Council.	
ANNOUNCEMENTS	
 July and August Meetings – Duane 	
PC agreed to meet in July and August as long as sufficient members	
are available	
COMMUNICATIONS	
Cards of thanks have been received from the Native Friendship Centre, Sisters of St. John the Divine and Dears thenking St. John's far the Divine	
Sisters of St. John the Divine and Peers thanking St. John's for the Blue	
Envelop donations	
NEXT MEETING	
Tuesday, June 20, 2017 – Denson Lounge	
 Assignment of Prayers - Rhoda 	
ADJOURNMENT	
 Motion by Rhoda to adjourn at 8:59pm Carried 	
Prayer	
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