

**Church of Saint John the Divine
Parish Council Meeting
October 18, 2016 7:00 PM
Denson Lounge**

ADOPTED MINUTES

Attendees: Alastair McCollum, Jim Harlick (chair), Gillian Hoyer, Duane Lecky, Penny Holt, Trish Punnett, Tony Abbott, Joan Huzar, Michael Zenger, John McVie, Rhoda Brodie-Smith, Gillian Barlow, Graeme Brown (vestry clerk)

Regrets: David Stratkauskas, Trever Elton, Doug Sheepwash, Patrick Sibley

Guests: Heather Lee, Tony Barlow, Derek Dunwoody, Barry Salter, Doug Mitchell, Chuck Neilson

Meeting called to order at 7:00pm.

Tony Abbott led Parish Council in prayer.

WELCOME & INTRODUCTIONS

The chair welcomed guests.

ADOPTION OF THE AGENDA

- Moved by Alastair that the agenda be adopted.
- Seconded by Duane
- Carried

ADOPTION OF THE MINUTES OF SEPTEMBER 20, 2016

- Moved by Duane that the minutes be adopted.
- Seconded by Penny
- Carried

REPORTS

Ministry Report – Alastair

- Motion by Penny to accept the report
 - Seconded – Gillian Barlow
 - Carried

Property Committee

- No report from John as he is out of town.
- Alastair informed parish Council that the final quote for sound system is \$43,500, which is slightly less than budgeted. It is anticipated the new system it will be in place by Christmas.
- Alastair also noted the property chair's mandate ends at the end of the year and a successor needs to be appointed.

Action by

<p>Finance Report – Heather Lee</p> <ul style="list-style-type: none"> • Motion by Rhoda to accept the September Financial Report as distributed at the meeting <ul style="list-style-type: none"> ○ second by Joan ○ carried • Jim informed Parish Council that in order to pay the previously approved honorarium to Patrick Sibley, and to avoid any potential tax issues for St. John’s or Patrick, Patrick is being setup as employee in the payroll system. <p>Ministry Fund Terms of Reference - Jim</p> <ul style="list-style-type: none"> • Jim distributed a draft copy of the terms of reference • Parish Council members suggested changes in order to clarify some points. • Jim will distribute an updated draft before the November meeting. <p>Music – Jim</p> <ul style="list-style-type: none"> • It was clarified that the \$10,000 previously approved by Parish Council for the organ was for minor repairs and tuning, not major repair work. • There was discussion around the replacement of choir robes and how that could be funded. It was suggested that ideas for fundraising to cover the costs should be investigated. • The carpet in the chancel was discussed. The issue is the carpet deadens the sound making it difficult for the two sides of the choir to hear each other. However, it was suggested that members of the group working on the new sound system talk to the sound engineer before doing anything with the carpet. • Motion by Michael to receive the Music report <ul style="list-style-type: none"> ○ Seconded by Rhoda ○ Carried 	<p>Jim</p> <p>Duane</p>
<p>ACTION ITEMS:</p> <ul style="list-style-type: none"> • Legacies and Stewardship – Joan Huzar and Tony Abbott <ul style="list-style-type: none"> • Joan and Tony to arrange a meeting of the Wardens and Rector with John Windsor to get his ideas about legacy giving. • Precinct Redevelopment – Graeme Brown <ul style="list-style-type: none"> • Motion by Joan that a new committee should be formed drawing on members of the original Redevelopment Committee and Church Building Development Group as well as new members. That committee should be charged with developing a plan on engaging the congregation and community. The plan to be presented to Parish Council for approval with two months. <ul style="list-style-type: none"> ○ Seconded by John ○ Carried • Motion by Michael to form a task group to look at reconfiguration of the chapel <ul style="list-style-type: none"> ○ Seconded by Rhoda ○ Carried • Tony Barlow, Michael and Rhoda volunteered to be members of the 	<p>Joan & Tony</p> <p>Alastair, Tony Barlow & Graeme</p>

<p>task group. A member of the clergy will be identified to join the task group.</p> <ul style="list-style-type: none"> • Volunteer Matrix – Duane Lecky <ul style="list-style-type: none"> • Wendy Suddaby continues working on this project. Wendy now has a list of all groups in the church and is working on identifying the members of each group. • Parish Council asked that a message of appreciation be sent to Wendy for her work on this project. • Conflict Resolution Policy – Joan Huzar & Gillian Barlow <ul style="list-style-type: none"> • Comments on the draft policy were received from Trevor and the other members of Parish Council were asked to send their comments to Gillian Barlow prior to November meeting. • Motion by Rhoda to table the discussion until the November meeting <ul style="list-style-type: none"> ○ Seconded by Alastair ○ Carried 	<p>Duane</p> <p>All PC members</p>
<p>CONTINUING BUSINESS</p> <ul style="list-style-type: none"> • No items 	
<p>NEW BUSINESS</p> <ul style="list-style-type: none"> • Dinner for Gillian Hoyer, Patrick Sibley and Matthew Brown – Duane <ul style="list-style-type: none"> ○ Duane updated Parish Council on the dinner preparations. • Safe Church - Alastair <ul style="list-style-type: none"> • Jacqueline Gillespie has volunteered and received the necessary training to be the person at St. John’s responsible for implementing and managing the Safe Church program. Bishop Logan has emphasised that Safe Church should be seen as an education program rather than an enforcement program. It is the responsibility of St. John’s to ensure the church is a safe place for all. The new version of the Safe Church program is being re-launched in a trial run this evening in Nanaimo. • Finance Workshops <ul style="list-style-type: none"> • The previously discussed dates of Nov 6th and Nov 13th will not work due to the unavailability of key figures • The workshop for Parish Council members will take place on Nov 1st at 5:30pm. • A date for the workshop for members of the parish will be identified. 	
<p>ANNOUNCEMENTS</p> <ul style="list-style-type: none"> • None 	
<p>NEXT MEETING</p> <ul style="list-style-type: none"> • November 15th, 2016 7pm Denson Lounge • Rhoda to do opening prayer 	

ADJOURNMENT

- Motion by John to adjourn at 9:00pm
 - Carried

Prayer